



# Oregon

Kate Brown, Governor

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RE: QUESTIONS ABOUT BACKUPS FOR FICS

This is in response to your follow up questions, received on September 17, 2015. Please see the answers below from our CJIS Division.

1. Did the OSP operational data backup schedules change between March 2014 and September 2015?

**Yes.**

2. If so, who requested that change?

**This was a policy decision made by OSP management.**

3. Presuming that Approved, non-purged records (out of state) and Denied records still need to be kept for 5 years, how are those backups handled differently? Are those types of records stored in a separate database? Backing up or not backing up select records from a database would either require very sophisticated and customized backup software or a custom-developed backup solution.

**FICS data is maintained separately from other database records and is retained/purged based on the date of the final background check determination.**

We consider this request closed.

Sincerely,

Erin Redding, Central Records Supervisor  
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